

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JULY 26, 2016 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on July 26, 2016 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Richard M. Hannold, Chair, Jill Johnson, Member, and Helen Price Johnson, Member, were present. The meeting began with the Pledge of Allegiance.

PUBLIC INPUT OR COMMENTS

[Documents on file with the Clerk of the Board]

Public comments were offered by:

- Tamra Fralic
- Merry Pickering

APPROVAL OF PRELIMINARY AGENDA AS AMENDED

ITEM ADDED TO THE REGULAR AGENDA

Item 12 – Approval of Use of County Credit Card for Travel Expenses - Facilities

ACTION TAKEN:

By unanimous vote, the preliminary agenda was approved as amended with the addition of Item 12 to the Regular Agenda.

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills:	\$ 337,889.80
Vouchers:	\$ 689,660.34
Electronic funds transfers:	\$ 1,165.40
Payroll:	\$ -0-
Minutes:	None presented

Facilities

Purchase Order No. 10769 - Great Floors, LLC for the Law and Justice Building re-carpet project. Amount: \$27,258.05 (including WSST) (RM-FAC-2016-198)

General Services Administration

Animal Control Shelter Facility Services Agreement with the Whidbey Animals' Improvement Foundation. This contract funds basic shelter services for dogs impounded on Whidbey Island by County animal control and law enforcement officers; programs focusing on increasing compliance with dog licensing, leash laws, and responsible dog ownership; a TNR (trap, spay/neuter, release) program to humanely reduce the feral cat population; and a dog licensing database. Amount: \$64,875 annually (RM-GSA-2016-201)

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Natural Resources

- Grant Agreement with WA Department of Fish and Wildlife (WDFW) for the Enhancing Incentive Program to Reduce Puget Sound Shoreline Armoring in Island County. WDFW Contract No: 16-06415; Contract term: 5/16/16 through 9/30/18; Amount: \$99,978 (not to exceed) (RM-DNR-2016-240)
- Contract Amendment 1 with WA State Recreation and Conservation Office (RCO), Island County Lead Entity 2015-2017 project. The amendment adds \$45,658 in Lead Entity capacity funding for year two (2) of the biennium, following the Salmon Recovery Funding Board decision. Contract term: 7/1/2015 through 6/30/2017 (amendment effective 7/1/2016); RCO Project No. 15-1392P; Amount: \$45,658 (RM-DNR-2016-247)

Public Works - County Roads

Purchase Order 10400 – Western Peterbilt; One (1) New Cab/Chassis, 2016 Peterbilt 365. WA State Contract No. 0513; Amount: \$150,609.03 (incl. WSST) (RM-PW-2016-214) (PW-1620-108)

Superior/Juvenile Courts

- Contract Amendment 1 with Ann McDonald to provide professional services as a Guardian Ad Litem pursuant to RCW Title 26 for custody studies. Amount: \$0 (term extension only) (RM-SC-2016-227)
- Interagency Agreement with WA Administrative Office of the Courts to engage services by the County to improve and support family and juvenile court operations pursuant to the Family and Juvenile Court Improvement Plan (FJCIP). Amount: \$19,989 (RM-SC-2016-273)

ACTION TAKEN:

By unanimous vote, the Consent Agenda was approved as presented.

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

Resolution C-83-16 Establishing an Island County Veterans' Advisory Board

ACTION TAKEN:

By unanimous vote, Resolution C-83-16 Establishing an Island County Veterans' Advisory Board was adopted.

Recommend Appointments to the Veterans' Advisory Board, Position Nos. 1-12

ACTION TAKEN:

By unanimous vote, Jerry Will, Keith Yarter, Maddie Rose, Mike Brenaman, Chuck Bond, Bob Brown, David Howe, Clayton Canfield, Jendayi Stafford, Michael Oyola, Jeff Rogers, and Scott Lincoln were appointed to the Veterans' Advisory Board, Position Nos. 1-12, as recommended by the Veterans' VA Case Manager.

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Commissioners

ADDED TO THE REGULAR AGENDA

Approval of Use of County Credit Card for Travel Expenses – Facilities

Larry Van Horn, Facilities Management Director, requested that the Board approve use of the County's credit card for purchase of airfare and lodging for two employees who will be attending specialized lock training in San Diego. The expense was approved in the 2016 Facilities budget. According to the Personnel Policies and Procedures Manual, Section XI.3 (Credit Cards), credit cards are not to be used for travel unless specifically authorized by the Board.

ACTION TAKEN:

By unanimous vote, use of the County credit card for travel expenses is approved for this out-of-state training as presented by the Facilities Management Director. The Human Resources Director is requested to bring this specific policy to Work Session for additional discussion and possible revision.

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

There were no public hearings scheduled

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

The Commissioners provided their respective comments and announcements.

Executive Session and Roundtable Meeting Announced

Commissioner Hannold announced that the Board would adjourn Regular Session then reconvene the adjourned meeting for an Executive Session beginning at 1:00 p.m. as authorized under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session would occur in the Administration Building, GSA Conference Room 200, and was expected to last approximately 45 minutes with no announcement anticipated. Following Executive Session the Board would meet in Roundtable at 2:00 p.m. with Elected Officials and Appointed Department Heads.

At 10:25 a.m. the Board adjourned.

At 1:00 p.m. the Board reconvened the adjourned meeting and immediately went into Executive Session as authorized by RCW 42.30.110(1)(i). At 1:45 p.m. the Board returned to open session and briefly recessed following Executive Session until Roundtable at 2:00 p.m.

At 2:00 p.m. the Board reconvened Regular Session following recess for Roundtable with Elected Officials and Appointed Department Heads.

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ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS

In Attendance:

Melanie Bacon

LaRae Brown

(attending for Sheilah Crider)

Linda Fryant

(Labor Relations Representative)

Wanda Grone

Richard Hannold

Keith Higman

John Kent

Elaine Marlow

Bill Oakes

Helen Price Johnson

Lynda Richards

(attending for Jackie Henderson)

Donna Rollag

(attending for Judge Hawkins)

Larry Van Horn

Debra Van Pelt

Hiller West

Beverly Mesa-Zendt

(Deputy Director of Planning)

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

- Lean Update – Melanie Bacon, Human Resources Director
- All Star Award Program – Melanie Bacon/Linda Fryant, Human Resources
- Shared Leave Concept – Linda Fryant, Human Resources
- Wellness Committee Employee Luncheon – Larry Van Horn, Facilities Management Director
- Update on Pictometry/Geocortex Software – Hiller West, Community Development Director
- Legislative Priorities – Commissioner Price Johnson

There being no further business to come before the Board the meeting adjourned at 3:42 p.m. following Roundtable. The Board will meet next in Regular Session on August 2, 2016 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Chair

Jill Johnson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson
Clerk of the Board